

**TOWN OF EAST WINDSOR  
PUBLIC HEARING  
2016 SMALL CITIES PROGRAM APPLICATION**

**Public Hearing Minutes**

**Monday, March 14, 2016 at 6:00 p.m.  
Town of East Windsor  
11 Rye Street, Broad Brook, CT. 06016**

**CALL TO ORDER:**

First Selectman Maynard called the Public Hearing to order at 6:00 p.m. in the East Windsor Town Hall, 11 Rye Street, Broad Brook, CT.

**ATTENDANCE:**

Robert Maynard, First Selectman  
Larry Wagner, L. Wagner and Associates

Richard P. Pippin, III, Deputy First Selectman  
Jason Bowsza, Selectman  
Steve Dearborn, Selectman  
Dale Nelson, Selectman

First Selectman Maynard read the first paragraph of the Public Hearing notice.

It was noted by Selectman Bowsza that the public hearing and the Board of Selectmen budget workshop were both noticed in the Town Clerk's Office to begin at 6:00 p.m. To comply with the Freedom of Information Act, a motion was made by Selectman Bowsza, seconded by Deputy First Selectman Pippin and voted unanimously to recess the public hearing at 6:05 p.m. First Selectman Maynard convened the Board of Selectmen's budget workshop, noticed for 6:00 p.m., at 6:05 p.m. A motion was made by Selectman Bowsza, seconded by Deputy First Selectman Pippin and voted unanimously to recess the budget workshop until immediately following the public hearing at which time; First Selectman Maynard reconvened the public hearing."

Mr. Wagner explained the concept of program income and noted that the Town had a prior Housing Rehabilitation program which generated program income. He noted that rehabs were sporadic and that currently the balance is less than \$25,000.00. He also outlined several of prior grants that the Town had received for the East Windsor Housing Authority and the Prospect Hill neighborhoods. Three grants were received for the Prospect Hill neighborhoods to correct serious flooding and drainage problems. The last grant was received in 2012 and has been successfully completed. The East Windsor Housing Authority received and successfully completed the Small Cities funding in 2011 including a variety to the building and site.

The projects proposed are improvements to the East Windsor Housing Authority's three laundry rooms that need upgrades and to be ADA compliant, replacing the Fire Alarm System which is original to Park Hill and 41 years old and replacement of the generator.

The following individuals offered public comments:

**Marie DeSousa, 10 Rice Road:**

- Asked for clarification regarding the two public notices that were published in the Journal Inquirer regarding the Grant. Mr. Wagner explained the first notice was a "Notice of Intent to Request Release of Funds" (see attachment A) and the second notice was "Notice of Public Hearing" to explain the Small Cities Block Grant Application process and ask for public input. (see attachment B).

**Laverne Calsetta, 52 Park Hill:**

- Questioned the timing of the SCBG Application and how the State approves it? What are East Windsor's chances are of being awarded the grant? Mr. Wagner explained the application is submitted on April 10, 2016, reviewed by the state; which usually takes several months. The Town is usually notified in August or September.

**Viola Andrews, Resident and President of Tenant Association of Park Hill Resident:**

- Informed Mr. Wagner that many tenants have written letters in support of the proposed project at Park Hill and asked if they would be included in the application. Mr. Wagner stated that all letters will be submitted and discussed how very important it is for the residents of Park Hill to submit personal letters detailing why they believe the projects are valuable and how the updates would enhance their living conditions at Park Hill.

**Linda Collins, Executive Director of E.W. Housing Authority:**

- Ms. Collins thanked the residents at Park Hill and commented on how important it is to have their support and input during the grant application process.


**Marie DeSousa, 10 Rice Road:**

- Ms. DeSousa commented that the generator for the Community room would not only help the residents of Park Hill but others in the area in case there was an emergency people would have shelter while making arrangements for another place to go.

**Paul Anderson, 89 Main Street:**

- Mr. Anderson inquired if the funds available are separate from the State budget and if the funds are actually allocated by the Federal Government? Mr. Wagner answered yes to both questions and mentioned that in past years Federal funds available were 15 million, presently just 12 million.

First Selectman Maynard adjourned the Public Hearing at 6:25 p.m.



Jennifer R. Browne  
Recording Secretary



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## PUBLIC NOTICE

### PUBLIC NOTICE

#### NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS

March 1, 2016

Town of East Windsor  
11 Rye Street  
Broad Brook, CT 06016  
(860) 623-8122

On or about Tuesday, March 9, 2016 the Town of East Windsor will submit a request to the Department of Housing (DOH) for the release of up to \$800,000 of Federal funds under Title I of the Housing and Community Development Act of 1974 (PL 93-383), to undertake a project known as ADA, Fire Safety and Energy Improvements for the purpose of making ADA related improvements to laundry rooms throughout the complex, installing a new fire alarm system for the complex and an emergency generator for the community room.

The activities proposed are categorically excluded under DOH regulations at 24 CFR Part 58 from National Environmental Policy Act (NEPA) requirements. An Environmental Review Record (ERR) that documents the environmental determinations for this project is on file at the First Selectman's Office, Town Hall, 11 Rye Street, Broad Brook, CT 06016 and may be examined or copied weekdays between the hours of 8:30 a.m. and 4:30 p.m. on Monday, through Wednesday, 8:30 a.m. and 7:00 p.m. on Thursday's, and 8:30 a.m. and 1:00 p.m. on Friday's.

#### PUBLIC COMMENTS

Any individual, group, or agency may submit written comments on the ERR to the First Selectman's Office. All comments received by Tuesday, March 9, 2016 will be considered by the Town of East Windsor prior to authorizing submission of a request for release of funds.

#### RELEASE OF FUNDS

The Town of East Windsor certifies to DOH that Robert L. Maynard in his capacity as First Selectman consents to accept the jurisdiction of the Federal Courts if an action is brought to enforce responsibilities in relation to the environmental review process and that these responsibilities have been satisfied. DOH's approval of the certification satisfies its responsibilities under NEPA and related laws and authorities and allows the Town of East Windsor to use Program funds.

#### OBJECTIONS TO RELEASE OF FUNDS

DOH will accept objections to its release of fund and the Town of East Windsor's certification for a period of fifteen days following the anticipated submission date or its actual receipt of the request (whichever is later) only if they are on one of the following bases: (a) the certification was not executed by the Certifying Officer of the Town of East Windsor; (b) the Town of East Windsor has omitted a step or failed to make a decision or finding required by HUD regulations at 24 CFR part 58; (c) the grant recipient has committed funds or incurred costs not authorized by 24 CFR Part 58 before approval of a release of funds by DOH; or (d) another Federal agency acting pursuant to 40 CFR Part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality. Objections must be prepared and submitted in accordance with the required procedures (24 CFR Part 38, Sec. 58.76) and shall be addressed to State Department of Housing, 505 Hudson Street, Hartford, CT. 06106. Potential objectors should contact DOH to verify the actual last day of the objection period.

Robert L. Maynard, First Selectman

Journal Inquirer  
March 1, 2016

## PUBLIC NOTICE

### PUBLIC NOTICE

#### INVITATION TO BID FOR MANCHESTER PUBLIC SCHOOLS ILLING MIDDLE SCHOOL FAMILY AND CONSUMER SCIENCES KITCHEN RENOVATION

BID #016-016

Manchester Public Schools will receive sealed bids in the Office of the Assistant Superintendent, Finance and Management, 45 North School Street, Manchester, Connecticut 06042 for the project **ILLING MIDDLE SCHOOL FAMILY AND CONSUMER SCIENCE KITCHEN RENOVATION** until 1:15 p.m. on **MARCH 15, 2016** at which time and place said bids will be opened publicly and read aloud. Bids may be hand delivered to the above address or directed by U.S. Mail to said office at Manchester Public Schools, 45 North School Street, Manchester, CT 06042.

A mandatory site visit is scheduled for: Monday, March 7, 2016 at 3:15 p.m. Iling Middle School, 227 East Middle Turnpike, Manchester, CT

Bid security in the form of a bid bond, payable to Manchester Public Schools, is required in the sum of 5 percent (5%) of the total bid. Bid security shall be subject to the conditions set forth in the Instructions to Bidders.

The right is reserved to reject any and all bids. Specifications and forms are available on our website [www.mpspride.org](http://www.mpspride.org) or in the Office of the Assistant Superintendent for Finance and Management, 45 North School Street, Manchester, Connecticut 06042 during regular office hours between 8:00 a.m. and 4:00 p.m. or by calling (860) 647-3445.

Manchester Public Schools is an equal opportunity employer and requires affirmative action policy for all of its contractors and vendors as a condition of doing business with the school district, as per Federal Order 11246.

Patricia F. Brooks  
Assistant Superintendent  
Finance and Management  
Manchester Public Schools

Journal Inquirer  
February 29, 2016  
March 1, 2016  
March 2, 2016

INV  
ST. JOHN STRI  
(EAS)

Work under this contract include concrete sidewalks and ramps within 10 feet to the east of Stone Street, which will be part of the U.S. Department of Transportation (DOT) Grant (CDBG) Program of the U.S. Department of Housing and Urban Development (HUD). The project includes installation of approximately 100 linear feet of concrete sidewalk along Alexander Street to close an existing pedestrian crossing.

Sealed Bids will be received at the Town of East Windsor, 494 Main Street, Manchester, Connecticut 06045-0191 until 1:15 p.m. on **Monday, March 14, 2016** at which time and place said bids will be opened publicly and read aloud. Bids may be hand delivered to the above address or directed by U.S. Mail to said office at Manchester Public Schools, 45 North School Street, Manchester, CT 06042.

The Contract Drawings and Specifications are available at the Office of the Director of General Services, Manchester, Connecticut 06045-0191. Payment of a non-refundable fee of \$50.00 is required for the use of the drawings and receipt of a separate check for \$50.00 will not be refunded. Contract documents are available at <http://general.solidnet.com>

Bid security in the form of a bid bond, payable to Manchester Public Schools, is required in the sum of 5 percent (5%) of the total bid. Bid security shall be subject to the conditions set forth in the Standard Instructions to Bidders.

This project is funded through the U.S. Department of Housing and Urban Development (HUD) Grant (CDBG) Program. The Contractor will be required to comply with all federal prevailing wage rates (attaching Section 3 requirements).

If project costs exceed \$100,000, the Contractor must comply with one of the following requirements of the Davis-Bacon Act (40 USC 3146): 1) 10% of the awarded contract amount as defined in Section 3 of the Instructions to Bidders; or 2) be Section 3 residents as defined in the Instructions to Bidders and referenced in these Bid Documents. Section 3 forms in Appendix "F" prior to the bid opening date for a period of sixty (60) days after the bid opening date.

The Town reserves the right to waive the Davis-Bacon Act requirements if the Contractor can demonstrate that the project is not a public interest project as defined in the Contract Documents.

The Town of Manchester is an equal opportunity employer and requires affirmative action policy for all of its Contractors and vendors, as per Federal Executive Order 11246.

All bidders are requested to note the following conditions and contingencies:

1. The approval of such government agency as may be required.
2. The appropriation of adequate funds.

Journal Inquirer  
March 1, 2016  
March 2, 2016  
March 3, 2016



Attachment B

# LET AN EXPERT DO IT

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## PUBLIC NOTICE

### PUBLIC NOTICE

#### NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Town of East Windsor will conduct a public hearing on Monday, March 14, 2016 at 6:00 p.m. in the Town Hall Meeting Room, located at 11 Rye Street, Broad Brook, CT to discuss its 2016 Small Cities Program Application and to solicit citizen input.

Maximum award limits are \$700,000 for Public Facilities, \$700,000 for Public Housing Modernization of 25 units or less, or \$800,000 for 26 units and over; \$500,000 for Infrastructure; \$400,000 for Housing Rehabilitation Program for single towns, \$500,000 for two-town consortium, and \$600,000 for three or more Towns; \$25,000 for Planning Only Grants; \$500,000 for Economic Development Activities, and \$500,000 for Urgent Need.

Major activity categories are: Acquisition, Housing Rehabilitation, Public Housing Modernization, Community Facilities, Public Services, and Economic Development. Projects funded with CDBG allocations must meet at least one of three National Objectives: 1) benefit to low and moderate income persons, 2) elimination of slums and blight, or 3) meeting urgent community development needs. Only one (1) project Application may be submitted to DOH.

The Town is proposing to submit an Application under the Public Housing Modernization category for Renovations and Improvements at Park Hill Elderly and Disabled Housing Complex. The Town of East Windsor anticipates applying for up to the maximum grant amount of \$800,000.

The purpose of the public hearing is to obtain citizens' views on the Town's community development and housing needs and review and discuss specific project activities in the areas of housing, economic development or community facilities which could be a part of the Town's Application for funding. The hearing will also review and discuss the Town's prior Small Cities projects including any currently open or underway.

The public hearing will give citizens an opportunity to make their comments known on the program and review and discussion of the Program Income Reuse Plan. If you are unable to attend the public hearing, you may direct written comments to the Town of East Windsor, Office of the First Selectman, 11 Rye Street, Broad Brook, CT 06016 or you may telephone Mr. Robert L. Maynard, First Selectman at 860-623-8122. In addition, information may be obtained at the above address between the hours of 8:30 am and 4:30 pm Monday, Tuesday and Wednesday; 8:30 am and 7:00 pm on Thursday's; and 8:30 am and 1:00 pm on Friday's.

The Town of East Windsor promotes fair housing and makes all programs available to low- and moderate-income families, and will not discriminate or permit discrimination against any person or group of persons on the grounds of age, race, color, religion, sex, national origin, familial status, disability, sexual orientation, marital status, lawful source of income, or gender identity or expression.

"All are encouraged to attend. The hearing is accessible to the handicapped. Any disabled persons requiring special assistance or non-English speaking persons should contact Jennifer Browne, ADA Coordinator at 860-623-8122 at least five days prior to the hearing."

The Town of East Windsor is an Equal Opportunity/Affirmative Action Employer

Journal Inquirer  
February 26, 2016  
March 7, 2016

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